

**MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE
MEETING HELD ON AUGUST 14, 2018**

An Administration and Finance Committee Meeting was held on Tuesday, August 14, 2018 at 7:00 P.M. in the City Council office, Room 204.

Committee Members: Committee Chairperson Colin LePage, Councillors Barrett and Macek. Council President Michitson and Council Vice President Sullivan also attended.

Department Heads: Mayor James Fiorentini, Mayor's Representative Shawn Regan, Police Captain Stephen Doherty, City Solicitor William Cox, Economic & Planning Director William Pillsbury and Assistant City Clerk Laura Angus

Attendees: Ken Quimby, Dana Lovell, Caroline Pineau, Adam Pineau, Mike Katsulis, Mike Egan, Brian Belts, Matthew Juros, Mike Egan, Mary Ellen O'Dowd, John Cuneo,
Allison Corneau – WHAV, Kiera Blessing – Eagle Tribune, David DeMatteis – NBC Telemundo

The meeting began at 7:07 P.M. and the following item was discussed:

- 1.) **Doc. 120-X&Z/2017 (REVISED)** – Communication from Councillors Macek and Bevilacqua regarding strengthening the City's control, oversight and education in all areas of concern related to underage and/or illegal use of marijuana as well as adult use of marijuana guidelines issued by the Cannabis Control Commission; *The Committee presented their notes and recommendations from the site reviews that they had conducted of the potential Commercial Highway (CH) and downtown zoning locations for Adult Use Marijuana Establishments*. The Committee received and reviewed a proposed "Ordinance Relating to Adult Use of Marijuana and Marijuana Establishments" * submitted by City Solicitor Cox. The Committee members, as well as all others in attendance, further discussed the process requirements of state licensure from the Cannabis Control Commission (CCC), a Host Community Agreement (HCA) with the City and that the City Council would be the Special Permit Granting Authority for any Licensed Marijuana Establishment (LME). Committee members, as well as all others in attendance, also addressed questions to City Solicitor Cox concerning language in Section D of the ordinance (Designated Locations of Marijuana Establishments) with regards to (1.) Eligible Zones and (2.) Buffer Zone. The discussion focused primarily on the differences in density and diversity of existing facilities in the downtown zoning locations compared to CH zoning locations. A motion was made to have the City Solicitor further revise and amend the Buffer Zone language pertaining to downtown zoning locations to include notification to abutters similar to the process used in liquor license applications, passed unanimously.*

The meeting adjourned at 8:42 P.M.

Respectfully submitted,

Colin LePage, Chairperson
Administration and Finance Committee
Haverhill City Council

September 5, 2018

CL/bsa

* Notes from Site Review Discussion of August 4, 2018 – provided by Councillor LePage
* Ordinance Relating to Adult Use of Marijuana and Marijuana Establishments – provided by Solicitor Cox

c: Mayor James J. Fiorentini
City Council