



**CITY OF HAVERHILL
CITY COUNCIL AGENDA - AMENDED 2**

Tuesday, June 22, 2021 at 7:00 PM

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING and MINUTES OF MEETING OF MAY 25 2021**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
- 5. COMMUNICATIONS FROM THE MAYOR:**
- 6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL.**
- 7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
- 8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
- 9. UTILITY HEARING(S) AND RELATED ORDER(S):**
- 10. HEARINGS AND RELATED ORDERS:**
- 11. APPOINTMENTS:**
 - 11.1. Confirming Appointments**
 - 11.2. Non-Confirming Appointments**
 - 11.3. Resignations**
- 12. PETITIONS:**
 - 12.1. Applications Handicap Parking Sign**
 - 12.2. Amusement/Event Applications:**
 - 12.2.1. Petition of Elizabeth Walther-Grant, Merrimack Valley Black and Brown Voices for an event on the Downtown Haverhill Boardwalk on Sunday June 27 2021, 9AM- 3PM.
All department approvals received – need updated cert of insurance naming City of Haverhill as additionally insured.
 - 12.3. Tag Days**
 - 12.4. One Day Liquor License:**
 - 12.5. Annual License Renewals:**
 - 12.5.1. **Hawker Peddlers License 2021 - Fixed location**
 - 12.5.2. **Coin-Op License Renewals 2021**
 - 12.5.3. **Drainlayer License for 2021 - with City Engineer approval**
 - 12.5.4. **Christmas Tree Vendor**
 - 12.5.5. **Taxi Driver Licenses for 2021**
 - 12.5.6. **Taxi License/ Limo/Livery:**
 - 12.5.7. **Junk Dealer License**
 - 12.5.8. **Pool Tables**
 - 12.5.9. **Sunday Pool**
 - 12.5.10. **Bowling**
 - 12.5.11. **Sunday Bowling**



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In-Person/Remote Meeting

- 12.5.12. **Buy & Sell Second Hand Articles**
- 12.5.13. **Buy & Sell Second Hand Clothing**
- 12.5.14. **Pawnbroker license**
- 12.5.15. **Fortune Teller**
- 12.5.16. **Buy & Sell Old Gold**
- 12.5.17. **Roller Skating Rink**
- 12.5.18. **Sunday Skating**
- 12.5.19. **Exterior Vending Machines – 2021 renewals**
- 12.5.20. **Limousine/Livery License/Chair Cars**

13. MOTIONS AND ORDERS

14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILLORS:

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

16.1. **Document 5-Q**; Mayor Fiorentini requests to speak regarding FY22 Budget
All Budget items continued from June 15 2021

16.2. **Document 62**: Order – as part of FY 2022 annual budget \$208,510,412 be and is hereby raised and appropriated within the categories as designated and appropriated as listed and further that said appropriation be funded in the manner listed

16.3. **Document 62-B**: Order – as part of FY 22 annual budget the sum of \$45,000 be raised and appropriated from the Hospital Trust Funds and transferred in to the General Fund as follows:

Public Health Sals - \$40,000

Public Health Expense - \$5,000

16.4. **Document 62-C**: Order – as part of FY 22 annual budget the sum of \$11,261,618 be appropriated to operate the Water Dept for items marked as appropriation on the attached

16.5. **Document 62-D**: Order – as part of FY 2022 annual budget the sum of \$12,802,632 be appropriated to operate the Wastewater Dept for items marked as appropriation on the attached

16.6. **Document 62-E**: Order- City Council in accordance with City Ordinance Chapter 83 set the annual budget for the following revolving funds:

Recreation & Youth Activities \$175,000

Veterans' Memorial Skating Rink 456,000

Citizen Center Rental 25,000

Council on Aging Activities 50,000

Wood School Daycare 100,000

Municipal Open Space Management 100,000



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- 16.7. **Document 71:** Order – Relating to Water and Wastewater Rates; that Document 71-FF of June 30, 2020 be and is hereby deleted in its entirety and new order be inserted in place thereof: *Rates for Water & Wastewater Effective July 1, 2021*
Related communication from Robert Ward, Deputy DPW Director

- 17. RESOLUTIONS AND PROCLAMATIONS:**
18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:
19. DOCUMENTS REFERRED TO COMMITTEE STUDY
20. LONG TERM MATTERS STUDY LIST
21. ADJOURN

AMENDED – ITEM 12.2.1 ADDED – EVENT PERMIT FOR JUNE 27

AMENDED – ATTACHED BUDGET APPROPRIATION TOTALS CORRECTED FOR DOC 62-C AND 62-D

12.2.1

Dear City Council Members,

We, the co-founders of Merrimack Valley Black and Brown Voices are requesting the use of the Downtown Haverhill Boardwalk to host one of our Black and Brown Owned markets. This market would take place June 27th of this year.

Since last August we have hosted our markets in various other cities and towns. Our markets host local BIPOC owned businesses of varying types. We run the markets the same way farmers markets are run and we adhere to the restrictions and regulations in place by MA government.

Part of hosting our markets is finding venues the cities and towns that make up Merrimack valley. We are excited to hopefully bring our market and vendors to Haverhill. We believe Haverhill's unique and diverse history will be a great location and partnership for this market and future events.

We want to thank the City Council members for your time in discussing our request and we are looking forward to developing a relationship between our non-profit and the city of Haverhill.

Sincerely,
Elizabeth Walther-Grant, Mayara Reis, & Bria Gadsden
Co-Founders of MVBBV



City of Haverhill, MA

06/21/2021

EVNT-21-4

Event Permit

Status: Active**Date Created:** May 18, 2021**Applicant**

Elizabeth Walther-Grant
 elizabeth@mvbbvoices.org
 83 Morton St
 Andover, ma 01810
 9788061770

Location

2 MERRIMACK ST Unit Boardwalk
 Unit Boardwalk
 Haverhill, MA 01830

Organization Information**Organization**

Merrimack Valley Black andBrown Voices

Organization Phone

9788061770

Organization Address

60 Island St

Organization City

Lawrence

Organization State

ma

Organization Zip

01840

Is the Organization Tax Exempt?

No

Is the Organization Non-Profit?

Yes

Is the Organization a House of Worship?

No

Contact Information**Contact Name**

Elizabeth

Contact Title

Co-Founder

Contact Phone

9788061770

Contact Email

elizabeth@mvbbvoices.org

Contact Address

83 Morton St

Contact City

Andover

Contact State

ma

Contact Zip

01810

Property Owner Information**Property Owner Name**

Merrimack Street Owner LLC

Property Owner Phone

n/a

Property Owner Address

84 State St Suite 600

Property Owner City

Boston

Property Owner State

ma

Property Owner Zip

02109

Is the Applicant the Property Owner?

No

Event Information

Type of Event

Other

IF OTHER, Please Specify

Market

Event Date

06/27/2021

Event Location

Merrimack St Boardwalk

Is the Event on Bradford Common?

No

Is the Event on City Property?

Yes

Event Venue

Outdoor

Number of Anticipated Attendees

300

Are You Requesting Fees Be Waived?

No

Event End Time

3pm

Event Start Time

10am 9am setup

Special Considerations (i.e. fireworks)

no

Parking Information

Number of Parking Spaces Onsite

0

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

0

Type of Toilets

Portable

Please Describe Plans for Solid Waste Disposal & Recycling

We will be taking trash bags/recycling with us when we leave

General Release & Indemnity Agreement

Yes



Terms of Understanding

Yes



Attachments

8DB005AF-5215-48C7-B070-FBB1AD21F444.jpeg
 Uploaded by Elizabeth Walther-Grant on May 18, 2021 10:39 AM



935DE09D-F72B-4C91-ABE0-A9AB42AE1A4D.jpeg
 Uploaded by Elizabeth Walther-Grant on May 12, 2021 11:16 AM

42632BEE-3471-467D-AE9D-7A39BA7D194F.jpeg
 Uploaded by Elizabeth Walther-Grant on May 18, 2021 10:40 AM

3DS5472-M2775431 Certificate of Insurance.pdf
 Uploaded by Elizabeth Walther-Grant on May 18, 2021 10:36 AM

Blank 2.pdf
 Uploaded by Elizabeth Walther-Grant on Jun 20, 2021 1:25 PM

3DS5472-M2775431 Certificate of Insurance.pdf
 Uploaded by Elizabeth Walther-Grant on May 27, 2021 10:54 AM

History

Date	Activity
May 11 2021 8:16 pm	Elizabeth Walther-Grant started a draft of Record EVNT-21-4
May 18 2021 10:40 am	Elizabeth Walther-Grant submitted Record EVNT-21-4
May 18 2021 10:42 am	completed payment step Event Permit Payment on Record EVNT-21-4
May 18 2021 10:42 am	approval step City Clerk Approval was assigned to LINDA KOUTOULAS on Record EVNT-21-4
May 21 2021 11:33 am	Elizabeth Walther-Grant added attachment City Council Letter.pdf to Record EVNT-21-4
May 21 2021 12:31 pm	LINDA KOUTOULAS approved approval step City Clerk Approval on Record EVNT-21-4
May 21 2021 12:31 pm	approval step Building Inspector Approval was assigned to Tom Bridgewater on Record EVNT-21-4
May 21 2021 12:31 pm	approval step Fire Chief Approval was assigned to Robert O'Brien on Record EVNT-21-4
May 21 2021 12:31 pm	approval step Health Inspector Approval was assigned to Shanene Pierce on Record EVNT-21-4
May 21 2021 12:31 pm	approval step Police Chief Approval was assigned to Robert Pistone on Record EVNT-21-4
May 21 2021 12:31 pm	approval step Public Works Director Approval was assigned to Mike Stankovich on Record EVNT-21-4
May 21 2021 12:32 pm	LINDA KOUTOULAS assigned approval step City Council Approval to Maria Bevilacqua on Record EVNT-21-4
May 25 2021 7:42 am	Eric Tarp assigned approval step Fire Chief Approval to Eric Tarp on Record EVNT-21-4
May 25 2021 7:58 am	Eric Tarp approved approval step Fire Chief Approval on Record EVNT-21-4
May 26 2021 3:52 pm	Shanene Pierce approved approval step Health Inspector Approval on Record EVNT-21-4
May 27 2021 10:54 am	Elizabeth Walther-Grant added attachment 3DS5472-M2775431 Certificate of Insurance.pdf to Record EVNT-21-4
Jun 10 2021 11:44 am	Robert Pistone approved approval step Police Chief Approval on Record EVNT-21-4
Jun 18 2021 3:11 pm	LINDA KOUTOULAS assigned approval step Public Works Director Approval to John Pettis on Record EVNT-21-4











Date

Jun 21 2021 10:14 am

Activity

Tom Bridgewater approved approval step Building Inspector Approval on Record EVNT-21-4

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Event Permit Payment	Paid	5/18/2021 at 10:40 AM	5/18/2021 at 10:42 AM	-	-
 City Clerk Approval	Complete	5/18/2021 at 10:42 AM	5/21/2021 at 12:31 PM	LINDA KOUTOULAS	-
 Fire Chief Approval	Complete	5/21/2021 at 12:31 PM	5/25/2021 at 7:58 AM	Eric Tarp	-
 Health Inspector Approval	Complete	5/21/2021 at 12:31 PM	5/26/2021 at 3:52 PM	Shanene Pierce	-
 Police Chief Approval	Complete	5/21/2021 at 12:31 PM	6/10/2021 at 11:44 AM	Robert Pistone	-
 Building Inspector Approval	Complete	5/21/2021 at 12:31 PM	6/21/2021 at 10:14 AM	Tom Bridgewater	-
 Public Works Director Approval	Active	5/21/2021 at 12:31 PM	-	John Pettis	-
 Recreational Director Approval	Active	5/21/2021 at 12:31 PM	-	-	-
 City Council Approval	Pending	-	-	Maria Bevilacqua	-
 Event Permit Issued	Pending	-	-	-	-



The Commonwealth of Massachusetts
William Francis Galvin

Minimum Fee: \$35.00

Secretary of the Commonwealth, Corporations Division
 One Ashburton Place, 17th floor
 Boston, MA 02108-1512
 Telephone: (617) 727-9640

Articles of Organization

(General Laws, Chapter 180)

Identification Number: 001444296

ARTICLE I

The exact name of the corporation is:

MERRIMACK VALLEY BLACK & BROWN VOICES INC.

ARTICLE II

The purpose of the corporation is to engage in the following business activities:

THE CORPORATION WAS ORGANIZED EXCLUSIVELY FOR CHARITABLE PURPOSES, AND IS A NON-PROFIT CORPORATION. THE CORPORATION PROVIDES BLACK, INDIGENOUS PEOPLE OF COLOR ACROSS THE MERRIMACK VALLEY OF MASSACHUSETTS WITH A SAFE SPACE TO CONNECT, SHARE RESOURCES TO LESSEN NEIGHBORHOOD TENSIONS, AND CREATE SYSTEMIC CHANGE TO ELIMINATE PREJUDICE AND DISCRIMINATION IN SURROUNDING COMMUNITIES.

ARTICLE III

A corporation may have one or more classes of members. If it does, the designation of such classes, the manner of election or appointments, the duration of membership and the qualifications and rights, including voting rights, of the members of each class, may be set forth in the by-laws of the corporation or may be set forth below:

THE CORPORATION WILL HAVE ONE PRESIDENT, ONE TREASURER, ONE SECRETARY AND THREE DIRECTORS. THE OFFICERS AND DIRECTORS WILL SERVE A TERM OF ONE YEAR. THE BOARD WILL HOLD ELECTIONS FOR NEW OFFICERS EACH YEAR.

ARTICLE IV

Other lawful provisions, if any, for the conduct and regulation of the business and affairs of the corporation, for its voluntary dissolution, or for limiting, defining, or regulating the powers of the corporation, or of its directors or members, or of any class of members, are as follows:

(If there are no provisions state "NONE")

THE PROPERTY OF THIS CORPORATION IS IRREVOCABLY DEDICATED TO UPHOLDING REQUIREMENTS OF 501(C)(3) EXEMPT PURPOSES AND NO PART OF THE NET INCOME OR ASSETS OF THIS CORPORATION SHALL INURE TO THE BENEFIT OF, OR BE DISTRIBUTABLE TO, ITS MEMBERS, DIRECTORS, OFFICERS, OR OTHER PRIVATE PERSONS, EXCEPT THAT THIS CORPORATION SHALL BE AUTHORIZED AND EMPOWERED TO PAY REASONABLE COMPENSATION FOR SERVICES RENDERED AND TO MAKE PAYMENTS AND DISTRIBUTIONS IN FURTHERANCE OF THE PURPOSES SET FORTH IN THESE ARTICLES. NO SUBSTANTIAL PART OF THE ACTIVITIES OF THIS CORPORATION SHALL CONSIST OF CARRYING ON PROPAGANDA, OR OT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/18/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945	CONTACT NAME: Will Maddux PHONE (A/C. No., Ext.): (530) 477-6521 E-MAIL ADDRESS: info@theeventhelper.com	FAX (A/C. No.):
	INSURER(S) AFFORDING COVERAGE	
INSURED Merrimack Valley Black and Brown Voices c/o Elizabeth Walther-Grant 83 Morton Street Andover MA 01810	INSURER A: Evanston Insurance Company NAIC # 35378	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

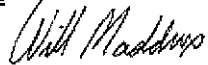
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			3DS5472-M2775431	06/27/2021 12:01 AM	06/28/2021 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> Host Liquor Liability						MED EXP (Any one person) \$ 5,000
	<input type="checkbox"/> Retail Liquor Liability	Y					PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 1,000,000
	OTHER:						Deductible \$ 1,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						\$
	DED RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19.
 Attendance: 400, Event Type: Farmer's Market.

CERTIFICATE HOLDER**CANCELLATION**

Downtown Boardwalk 2 Merrimack Street Haverhill MA 01830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

Downtown Boardwalk
2 Merrimack Street
Haverhill, MA 01830

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/18/2021

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	INSURER(S) AFFORDING COVERAGE	
INSURED Merrimack Valley Black and Brown Voices c/o Elizabeth Walther-Grant 83 Morton Street Andover MA 01810	INSURER A: Evanston Insurance Company NAIC #: 35378	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	


COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Host Liquor Liability Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	3DS5472-M2775431	06/27/2021 12:01 AM	06/28/2021 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> DAMAGED TO RENTED PREMISES (Ea occurrence) \$ 100,000 <input type="checkbox"/> MED EXP (Any one person) \$ 5,000 <input type="checkbox"/> PERSONAL & ADV INJURY \$ 1,000,000 <input type="checkbox"/> GENERAL AGGREGATE \$ 2,000,000 <input type="checkbox"/> PRODUCTS - COMP/OP AGG \$ 1,000,000 <input type="checkbox"/> Deductible \$ 1,000					
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					<input type="checkbox"/> COMBINED SINGLE LIMIT (Ea accident) \$ <input type="checkbox"/> BODILY INJURY (Per person) \$ <input type="checkbox"/> BODILY INJURY (Per accident) \$ <input type="checkbox"/> PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					<input type="checkbox"/> EACH OCCURRENCE \$ <input type="checkbox"/> AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ <input type="checkbox"/> E.L. DISEASE - EA EMPLOYEE \$ <input type="checkbox"/> E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

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---	---

5-Q

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

16.1

May 21, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Communication from the Mayor regarding FY2022 Budget

Dear Madame President and Members of the Haverhill City Council:

I wish to speak before the city Council Tuesday night concerning the FY 2022 Budget.

The budget this year, for the 18th year in a row, is balanced with no request for an override or a debt exclusion. While there are always needs, we also have to take into account the financial pain that our taxpayers are undergoing and their ability to pay. This budget balances meeting our needs with meeting the needs of the constituents we represent.

The big change in the budget is the request to create a new Department of Public Health. That Department of Public Health would consist of public health nurses, a social worker and an administrative assistant. If the Council approves the creation of this Department of Public Health I will ask our Citizens Center Public Health Nurse, Mary Connolly, to be the first ever Director of the Haverhill Department of Public Health.

This pandemic has shown us that we need to do more to improve the public health of our citizens. We need to provide more education. We need to do more outreach. We need to have more clinics in the neighborhoods. We need to do more testing and we need to do more vaccinations of every type.

We certainly cannot do everything in one year, nor should we try, nor can we do everything on our own. I envision a Department of Public Health that works closely with our medical providers, the hospital, PMA and particularly the Greater Lawrence Family Health Center in order to provide these services.

I would like to be before the Council to speak about this on Tuesday night.

Respectfully submitted

James J. Fiorentini
Mayor

JJF/lyf

IN CITY COUNCIL: May 25 2021

POSTPONED TO June 15 2021

Attest:

City Clerk

IN CITY COUNCIL: June 15 2021

POSTPONED TO JUNE 22 2021 with all budget items

Attest: _____ City Clerk

62



Document 62

CITY OF HAVERHILL

16.2

In Municipal Council May 18 2021

Ordered:

That as part of the fiscal year 2022 annual budget the sum of \$208,510,412 be and is hereby raised and appropriated within the categories as designated as appropriated on the attached and further that said appropriation be funded in the following manner:

\$210,581	Water Receipts
\$624,236	Wastewater Receipts
\$4,900,000	Free Cash
\$760,000	Transfer from Special Revenue (ARPA)
\$202,015,595	Taxation and Other Receipts

POSTPONED TO MAY 25 2021

Attest:

City Clerk

IN CITY COUNCIL: May 25 2021

POSTPONED TO MAY 25 2021

Attest:

City Clerk

IN CITY COUNCIL: June 15 2021

POSTPONED TO JUNE 22 2021

Attest:

City Clerk

20210517 AM 09:07 FAX CITY

Introduced by Mayor James J. Fiorentini

an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2021

Ordered that the following sums, designated as appropriations, are hereby appropriated in the General Fund of the City of Haverhill.

	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Department Totals	State and Other Assessments	Grand Totals
General Government						
City Council	189,866	8,400	0	198,266		198,266
Mayor's Office	363,801	39,600	0	403,401		403,401
Auditor's Office	282,585	106,995	0	389,580		389,580
Treasurer/Collector	436,640	208,000	0	644,640		644,640
Constituent Services	128,779	29,400	500	158,679		158,679
Assessing	260,571	158,995	0	419,566		419,566
Purchasing	114,275	12,100	0	126,375		126,375
Law Department	85,027	238,578	0	323,605		323,605
Human Recourses	212,786	83,710	0	296,496		296,496
Municipal Information Systems	25,000	602,834	15,000	642,834		642,834
City Clerk	396,723	130,250	0	526,973		526,973
	2,496,053	1,618,862	15,500	4,130,415	0	4,130,415
Community & Economic Development						
Building & Zoning	301,420	0	0	301,420		301,420
Inspectional & Health Services	486,895	48,750	0	535,445		535,445
Public Health	41,900	0	0	41,900		41,900
Economic Development	186,228	69,939	0	256,167		256,167
	1,016,243	118,689	0	1,134,931	0	1,134,931
Public Safety						
Police Department	11,912,426	1,566,167	171,589	13,650,183		13,650,183
Crossing Guards	95,000	0	0	95,000		95,000
Fire Department	10,701,305	847,275	1,200	11,549,780		11,549,780
	22,708,731	2,413,442	172,789	25,294,963	0	25,294,963
Education						
Whittier Regional School		8,673,859		8,673,859		8,673,859
North Shore/Essex Regional School		739,398		739,398		739,398
School Other Funding		15,000		15,000		15,000
School Medicaid		300,000		300,000		300,000
School Department		98,383,213		98,383,213		98,383,213
	0	108,111,470	0	108,111,470	0	108,111,470
Public Works						
Administration	67,500	33,415	0	100,915		100,915
Highways	1,155,793	569,250	0	1,725,043		1,725,043
Solid Waste/Recycling	171,034	5,191,930	0	5,362,964		5,362,964
Parking Area	45,743	376,659	0	422,402		422,402
Street Marking Division	0	112,483	0	112,483		112,483
Fleet Maintenance	229,445	51,100	0	280,545		280,545
Building Maintenance	176,486	182,500	0	358,986		358,986
Park Department	378,386	278,731	0	657,117		657,117
Street Lighting	0	499,000	0	499,000		499,000
Snow & Ice Removal	228,349	481,651	0	710,000		710,000
	2,452,738	7,776,719	0	10,229,457		10,229,457
Human Services						
Citizens Center	242,364	136,800	0	379,164		379,164
Veterans Service	94,752	949,800	0	1,044,552		1,044,552
Senior Services	11,000	2,700	0	13,700		13,700
Stadium Commission	0	14,443	0	14,443		14,443

Recreation	137,930	83,000	0	220,930		220,930
Public Library	1,227,386	397,267	0	1,624,653		1,624,653
	1,713,433	1,584,010	0	3,297,443		3,297,443
Debt Service		8,114,877		8,114,877		8,114,877
Employee Benefits						
Retirement Fund	19,649,956			19,649,956		19,649,956
Unemployment Compensation	209,800			209,800		209,800
Group Insurance	22,617,970			22,617,970		22,617,970
Payroll Taxes (FICA/Medicare)	1,476,800			1,476,800		1,476,800
Workers Compensation	496,743			496,743		496,743
Indemnification of Retirees	207,632			207,632		207,632
Sick Leave Bank	75,000			75,000		75,000
Long Term Disability	2,000			2,000		2,000
Vacation Accrual	50,000			50,000		50,000
Injured on Duty Clams	216,300			216,300		216,300
	45,002,201			45,002,201		45,002,201
Other						
Capital Projects			500,000	500,000		500,000
General Liability Insurance		695,905		695,905		695,905
Salary Reserve	1,348,751			1,348,751		1,348,751
Stabilization Fund				0	0	0
Budget Reserve		650,000		650,000		650,000
Other Deficits (Snow & Ice)					675,000	675,000
State Assessments (Cherry Sheets)				0	7,216,772	7,216,772
Reserve for Abatements and Exemptions (Overlay)					400,000	400,000
	1,348,751	1,345,905	500,000	3,194,656	8,291,772	11,486,428
Total General Fund	76,738,149	131,083,974	688,289	208,510,412	8,291,772	216,802,184

602-B



Document 62-B

16.3

CITY OF HAVERHILL

In Municipal Council May 18 2021

Ordered:

That as part of the fiscal year 2022 annual budget the sum of \$45,000 be raised and appropriated from the Hospital Trust Funds and transferred into General Fund as follows:

Public Health Salaries	\$40,000
Public Health Expenses	\$5,000

POSTPONED TO MAY 25 2021

Attest:

_____ City Clerk

IN CITY COUNCIL: May 25 2021

POSTPONED TO JUNE 15 2021

Attest:

_____ City Clerk

IN CITY COUNCIL: June 15 2021

POSTPONED TO JUNE 22 2021

Attest:

_____ City Clerk



DOCUMENT 62-C

Ko. 4

CITY OF HAVERHILL

In Municipal Council May 18 2021

ORDERED:

\$9,021,554 That as part of the fiscal year 2022 annual budget the sum of \$11,261,618 be appropriated to operate the Water Department for items marked as appropriation on the attached

\$2,450,645 And that \$9,415,975 come from Water Revenue

And that \$2,056,224 come from available Retained Earnings

And that \$210,581 be appropriated in the General Fund and funded from Water Receipts

POSTPONED TO MAY 25 2021

Attest:

_____ City Clerk

IN CITY COUNCIL: May 25 2021

POSTPONED TO JUNE 15 2021

Attest:

_____ City Clerk

IN CITY COUNCIL: June 15 2021

POSTPONED TO JUNE 22 2021

Attest;

_____ City Clerk

2021MAY17 12:16 PM CITY

62-D



DOCUMENT 62-D

1615

CITY OF HAVERHILL

In Municipal Council May 18 2021

ORDERED:

\$12,890,471 That as part of the fiscal year 2022 annual budget the sum of \$12,802,632 be appropriated to operate the Wastewater Department for items marked as appropriation on the attached

\$536,396 And that \$13,392,665 come from Wastewater Revenue
And that \$34,202 come from available Retained Earnings
And that \$624,235 be appropriated in the General Fund and funded from Wastewater Receipts

POSTPONED TO MAY 25 2021

ATTEST:

City Clerk

IN CITY COUNCIL: May 25 2021

POSTPONED TO JUNE 15 2021

Attest: _____
City Clerk

IN CITY COUNCIL: June 15 2021

POSTPONED TO JUNE 22 2021

Attest: _____
City Clerk

2021MAY17PM12:15PM EDT

FY2022 BUDGET - ENTERPRISE FUNDS

ORIGINAL	Water Revenue	9,415,975
AMENDED	Water Revenue	9,021,554
	Change	(394,421)

ORIGINAL	Water Retained Earnings	2,056,224
AMENDED	Water Revenue	2,450,645
	Change	394,421

ORIGINAL	Wastewater Revenue	13,392,665
AMENDED	Wastewater Revenue	12,890,471
	Change	(502,194)

ORIGINAL	Wastewater Retained Earnings	34,202
AMENDED	Wastewater Retained Earnings	536,396
	Change	502,194

Linda Koutoulas

From: Robert Ward <rward@haverhillwater.com>
Sent: Monday, June 21, 2021 10:25 AM
To: Melinda Barrett
Cc: Pat Martel; Charles Benevento; Linda Koutoulas
Subject: [EXTERNAL]FW: FY2022 Amended Budgets for Water & WW
Attachments: FY22 Water and Wastewater Budget Documents.pdf

Warning! External Email. Exercise caution when opening attachments or clicking on any links. . .
Melinda,

Please see the email below. The revised numbers reflect the changes made to reduce the water and wastewater rates as agreed at the budget meeting. Attached are copies of the original City Council Documents with the changes marked in red.

Please call or email if you need more information.

Bob

Robert E. Ward
Deputy DPW Director

City of Haverhill | 40 South Porter Street | Haverhill, MA 01835
Tel. (978) 374-2382 | Fax (978) 521-4083
Email: rward@haverhillwater.com

From: Pat Martel <pmartel@cityofhaverhill.com>
Sent: Friday, June 18, 2021 8:43 AM
To: Robert Ward <rward@haverhillwater.com>
Cc: Allana McOsker <ajmcosker@haverhillwater.com>; Charles Benevento <cbenevento@cityofhaverhill.com>
Subject: FY2022 Amended Budgets for Water & WW

Hi Bob – Council has original documents from May 18th. They will need to amend the amounts as shown below on Tuesday, June 22nd

Please let me know if you have any questions,

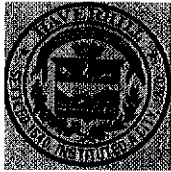
Pat

FY2022 BUDGET - ENTERPRISE FUNDS

ORIGINAL	Water Revenue	9,415,975
AMENDED	Water Revenue	9,021,554
	Change	(394,421)
ORIGINAL	Water Retained Earnings	2,056,224
AMENDED	Water Revenue	2,450,645
	Change	394,421
ORIGINAL	Wastewater Revenue	13,392,665
AMENDED	Wastewater Revenue	12,890,471
	Change	(502,194)
ORIGINAL	Wastewater Retained Earnings	34,202
AMENDED	Wastewater Retained Earnings	536,396
	Change	502,194

Patricia J Martel
Asst City Auditor
Auditing Room 106
4 Summer St
Haverhill, MA 01830
978-420-3602

602-F



DOCUMENT 62-E

16.6

CITY OF HAVERHILL

In Municipal Council May 18 2021

ORDERED:

THAT the City Council, in accordance with the City Ordinance Chapter 83 set the annual budget for the following revolving funds:

Recreation and Youth Activities	\$175,000
Veterans' Memorial Skating Rink	\$456,000
Citizen Center Rental	\$ 25,000
Council on Aging Activities	\$ 50,000
Wood School Daycare	\$100,000
Municipal Open Space Management	\$100,000

2021 MAY 18 10 51 AM EDT

POSTPONED TO MAY 25 2021

Attest:

_____ City Clerk

IN CITY COUNCIL: May 25 2021

POSTPONED TO JUNE 15 2021

Attest:

_____ City Clerk

IN CITY COUNCIL: June 15 2021

POSTPONED TO JUNE 22 2021

Attest:

_____ City Clerk

City of Haverhill Massachusetts

Fund Balances

Fiscal Year: 2020-2021

Month: May Include Cash Balance
 Year: 2021
 Fund Type: Chapter 44 Section FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2302662	Recreation/Parks Revolving	\$7,789.87	\$55,240.77	(\$57,661.86)	\$0.00	\$5,368.78
2302663	Skating Rink Revolving	\$36,757.69	\$179,875.00	(\$204,749.05)	\$0.00	\$11,683.64
2302666	Citizen Center Revolving	\$0.00	\$536.28	\$0.00	\$0.00	\$536.28
2302667	Council on Aging Revolving	\$21,649.54	\$3,868.07	(\$18,743.34)	\$0.00	\$6,774.27
2302670	Wood School Day Care Revolving Fund	\$71,657.96	\$39,875.00	(\$39,975.48)	\$0.00	\$71,557.48
2302671	Parking Commission Revolving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302672	Crowell School Day Care Revolving Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302673	Municipal Open Space Management	\$50,833.24	\$0.00	\$0.00	\$0.00	\$50,833.24
Grand Total:		\$188,688.30	\$279,195.12	(\$321,129.73)	\$0.00	\$146,753.69

End of Report



71

DOCUMENT 71

2021 JUN 09 AM 10:25 HAV CITY VC

CITY OF HAVERHILL

In Municipal Council June 15 2021

16.7

ORDERED:

An Order Relating to Water and Wastewater Rates

That Document #71-FF of June 30, 2020, (An Order Relating to Water and Wastewater Rates) be and is hereby deleted in its entirety and the following inserted in place thereof:

RATES FOR WATER AND WASTEWATER EFFECTIVE JULY 1, 2021

The City Council of the City of Haverhill hereby establishes the wastewater user rate shall be \$6.21 per hundred cubic feet and the water user rate shall be \$3.57 per hundred cubic feet.

Those persons that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.

POSTPONED TO JUNE 22 2021 BUDGET MEETING

Attest:

City Clerk

FY 2022 Budget



Related Communication

Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

2021 JUN 09 AM 10:24 AM CITYC

Date: June 9, 2021

To: Melinda E. Barrett City Council President
and Members of the City Council

From: Robert E. Ward *R.E.W.*
Deputy DPW Director

Subject: Proposed City Council Order for Water and Wastewater User Rates

For approval with the FY22 budget, enclosed is a proposed City Council Order establishing the water and wastewater user rates for the FY22 budget. A copy of the current Order is also attached for your reference.

The proposed water and wastewater rates are \$3.57 and \$6.21, respectively.

The Order also provides a discount for qualified senior citizens.

If you need additional information, please call me at extension 2382.

Enclosures

Cc: The Honorable James J. Fiorentini
Mayor of Haverhill
Michael K. Stankovich, Director of Public Works
William D. Cox, Jr., City Solicitor
Charles Benevento, Auditor/Finance Director
Alicia T. McOsker, CTP Treasurer
Elizabeth I. Remmes, W/WW Billing/Collection Manager

*Water
Backup*



DOCUMENT 71-FF

CITY OF HAVERHILL

In Municipal Council June 30 2020

ORDERED:

An Order Relating to Water and Wastewater Rates

That Document #81 of June 25, 2019, (An Order Relating to Water and Wastewater Rates) be and is hereby deleted in its entirety and the following inserted in place thereof:

**RATES FOR WATER AND WASTEWATER
EFFECTIVE JULY 1, 2020**

The City Council of the City of Haverhill hereby establishes the wastewater user rate shall be \$5.97 per hundred cubic feet and the water user rate shall be \$3.25 per hundred cubic feet.

Those persons that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.

PASSED
Attest:

City Clerk

APPROVED:

Mayor