



## CITY OF HAVERHILL

ASSESSORS OFFICE – ROOM 115  
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### MINUTES

November 28, 2017

The regularly scheduled meeting of the Board of Assessors was called to order at **11:01 AM** in the Office of the Assessor, Haverhill City Hall, 4 Summer St, Rm 115. **Stephen Gullo, Roy Wright and Christine Webb** were present.

**Old Business:**

None

**New Business:**

The Board reviewed and accepted prior meeting minutes from **November 14, 2017**.

The Board discussed the transition to SoftRight to CollectPro to go live on November 29.

There is a new policy from the DOR to have all Board of Assessors sign the Recapitulation sheet on Gateway when it is completed.

**Roy Wright** moved that the Board enter Executive Session at **11:11 AM** under Chapter 30A Section 21 of Massachusetts General Laws.

A roll call vote was ordered, the results of which follow:

**Roy Wright: YES Christine Webb: YES Stephen Gullo: YES**

The Board will not reconvene after Executive Session.

The next Board of Assessors meeting is tentatively planned for **December 5, 2017**.

Board moved to executive session **11:13 AM**

Respectfully submitted,

**Stephen Gullo**  
Chairman of the Board